

Minutes for Regular Board of Commissioners Meeting  
Pikeville Town Hall  
6:00 pm, Monday, May 13, 2024

Present: Mayor Johnston, Commissioner West, Commissioner Wallace, Commissioner Thomas, Commissioner Langston

Absent: Vacant Seat (1)

Staff Present: Tim Biggerstaff, Town Manager, Harry Lorello, Town Attorney, Rodney Jarman, Police Chief, Wendy Holland, Town Clerk

Mayor Johnston called the meeting to order at 6:00pm.

Mayor Johnston gave the invocation.

Mayor Johnston led all in attendance in the Pledge of Allegiance.

**Agenda Adoption:**

Commissioner West made a motion to adopt the agenda adding a memorandum of agreement for the MAPS group to new business. Commissioner Wallace seconded. Motion carried 4-0.

**Approval of Minutes:**

Mayor Johnston requested a motion to approve the regular session minutes for April 8, 2024. Commissioner West made a motion to approve the regular session minutes for April 8, 2024, Commissioner Langston seconded. Motion carried. 4-0.

Mayor Johnston requested a motion to approve the special meeting minutes for April 18, 2024. Commissioner Thomas made a motion to approve the special meeting minutes for April 18, 2024, Commissioner West seconded. Motion carried. 4-0.

**Presentations:**

**Andrew Cruickshank, CRA – Master Plan**

Mr. Cruickshank an architect and engineer for CRA presented some of the master plan for the 1m granted received from the state. The plan currently consists of three phases.

**Phase I (Location Dees Memorial Park)**

New soccer complex with competition and practice field  
Converting the full-size baseball field into two smaller fields  
Extend walking trail add fitness equipment  
Develop a new multiuse trail and parking lot off Hwy 117 by the spray field.

**Phase II (Location Dees Memorial Park)**

New restroom building  
New playground equipment

Pickleball/tennis courts  
Sand volleyball court  
Improvement to stage  
Look at ways to change parking

Phase III (Location Downtown and Treatment Plant)  
Demolish existing public works building downtown and build a new municipal building  
New public works complex at treatment plant  
Street improvements West Railroad Street

**Public Hearing:**

Public Hearing changing the form of government for the Town of Pikeville from manager form of government back to a mayor-council form of government. The main difference would be the town would have an administrator rather than a manager.

Lyman Galloway – 303 W. Main Street, Pikeville

Mr. Galloway questioned the board as to why they would want to change the form of government. He questioned what the board was trying to gain other than power. He questioned the purpose of the change and stated he felt the change would only change the power structure.

Daryl Johnson- 305 W. Ham Street, Pikeville

Mr. Johnson questioned the board as to why they would want to change the form of government after the mess the town went through less than 2 1/2 years ago. Mr. Johnson stated in the previous administrative form of government, the commissioners were in the office daily trying to tell someone what to do and the employees did not know who to listen to. He feels changing the form of government will make things worse for the town. He mentioned the state came in and told the town to change the form of government and questioned why they would change it back. Mr. Johnson mentioned he had not heard of anyone speaking for the change of government only against it. Mr. Johnson stated if the form of government is changed the board will go against the will of the people.

Garrett Johnston, Mayor stated the manager form of government is a stronger form of government. However, there are plenty of places where a mayor-council form of government works just as well.

**Old Business:**

Grant Money Procedures – Approval for Projects, Spending, and Reconciliation

The goal is just to have open conversations to agree on procedures, who is buying and spending, and finally the reconciliation of each penny spent so we are all on the same page to make this grant a huge success from beginning to end (including the reporting back to the state).

Commissioner Thomas made a motion to set aside 20k of the Regional Economic Development Grant for windows and abatement for the museum. Commissioner West seconded. Motion carried 3-1.

Commissioner West made a motion to accept the CRA proposal presented. Commissioner Thomas seconded. Motion carried 4-0.

Budget Draft – Everyone will receive a copy of the budget in draft form. Wanted to discuss some budget topics including an electric rate increase. This isn't the formal budget presentation as that will be scheduled for June board meeting. This will be an open session discussion so no specifics about staff as it relates to board please.

A budget meeting will be scheduled for Thursday, May 30, 2024, at 6:00pm.

### **New Business:**

Resolution to Accept Funding for Project No. CS370475-03. This is the \$500,000 Booker St project that will replace old lines.

Commissioner Thomas made a motion to accept funding for Project no. CS370475-03. Commissioner Wallace seconded. Motion carried 4-0.

Resolution to Accept Funding for Project No. VUR-W-ARP-0110CS370475-04. (4.7M Pikeville 2023 Wastewater Improvement Project)

Commissioner Thomas made a motion to accept funding for Project No. VUR-W-ARP-0110CS370475-04. Commissioner West seconded. Motion carried 4-0.

Letter of Response for Audit findings FY 21-22. Need every member to sign. (See attached)

MAPS Group – Pay and classification study  
There will be a presentation on Monday, June 10, 2024.

### **Administrative Reports: Tim Biggerstaff, Town Manger**

### **Trello Board Notable Updates**

#### **Completed**

- Spring Cleanup was completed
- Public Works Director was hired – Start date is May 29<sup>th</sup>
- Ford Ranger was sold - \$495
- Grant money received

### On Hold

- Most items on hold are PW related

### In Progress

- 110 SW Railroad St Property
- Code Enforcement
- Library has been assessed but awaiting the report
- Budget Draft is ready
- Hiring new public works technician

### Ready to Start

- Nomination for planning board
- Master Plan for Park

### In Planning

- Nature Trail – MOU interest

### Ideas – To be discussed and placed

- Around Town Updates
- House next to car wash was demolished
- More grass violation notices went out this month and again had good response
- Working on renewing the town's insurance
- Lot on 111 N. Mill St has been purchased by a young developer who intends to build rental properties
- Proposed Coffee Shop on the corner of 117/Ham is still in the works
- Next Regionalization Mtg is May 29th

## **Wendy Holland: Finance**

### Black Mountain, Software

The town is now able to take miscellaneous payments and the contract with Logics will be terminated.

Ryan Marlar, CPA is in the process of working on the 22/23 financials.

## **Police Report: Chief Rodney Jarman: See Attached**

### **Committee Reports:**

#### Sheldon Denning- History Museum

Mr. Denning requested the board consider installing kitchen facilities in the History Museum. The minimum of at least a hot water heater to supply a kitchen sink.

The Fremont library is interested in renting the building for cooking demonstrations. Also, this would allow for coffee at the Veterans meeting.

**Public Comments:**

Justin Lewis – Pikeville Athletics

A total of 132 kids signed up for the Spring T-ball league which plays on Saturday mornings from 9-1. T-Ball and baseball continue to grow since 2019 when only approximately 30 kids signed up. As for athletics and the Town of Pikeville, Mr. Lewis said he does not know how two soccer fields and demolishing a baseball field would work. He mentioned looking into a field with multiple options. (Example: removeable fences)

Natalia Lancaster – GPIC

Preparation for the July 4<sup>th</sup> fireworks show is in progress and paperwork has been sent to the county for approval. There will be food and merchandise vendors at the event. GPIC will meet on May 30, 2024, at 7:00 to discuss the event safety plan with EMS, Fire and Police.

Kellie West- 115 Collingwood Drive, Pikeville


Mrs. West would like to see the ballfields remain as they are. Tournaments being played on both fields in the past was not an issue.

**Closed Session: Cancelled**

**Commissioners Comments: None**

**Adjournment:**

Commissioner West made a motion to adjourn. Commissioner Wallace seconded. Motion carried 4-0.

  
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Robert G. Johnston, Mayor

  
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Wendy Holland, Town Clerk