

Minutes for Regular Board of Commissioners Meeting  
Pikeville Town Hall  
6:00 pm, Monday, April 10, 2023

Present: Mayor Johnston, Commissioner Hooks, Commissioner Galloway, Commissioner West, Commissioner Thomas, Commissioner Katsenios

Absent: None

Staff Present: Tim Biggerstaff, Town Manager, Harry Lorello, Town Attorney, Rodney Jarman, Police Chief, Wendy Holland, Town Clerk/Finance Officer

Mayor Johnston called the meeting to order at 6:00pm.

Mayor Johnston gave the invocation.

Mayor Johnston led all in attendance in Pledge of Allegiance.

**Agenda Adoption:** Commissioner Galloway made a motion to adopt the agenda. Commissioner Hooks seconded. Motion carried 5-0.

**Approval of Minutes:**

Mayor Johnston requested a motion to approve regular session minutes for March 13, 2023. Commissioner Galloway made a motion to approve the regular session minutes for March 13, 2023. Commissioner Hooks seconded. Motion carried 5-0.

Mayor Johnston requested a motion to approve closed session minutes for March 13, 2023. Commissioner Galloway made a motion to approve the closed session minutes for March 13, 2023. Commissioner Hooks seconded. Motion carried 5-0.

Mayor Johnston requested a motion to approve special session ordinance workshop for March 20, 2023. Commissioner Galloway made a motion to approve the special session ordinance minutes for March 20, 2023. Commissioner Hooks seconded. Motion carried 5-0.

Mayor Johnston requested a motion to approve the special meeting canine presentation for March 22, 2023. Commissioner Galloway made a motion to approve the special meeting canine session ordinance minutes for March 22, 2023. Commissioner Hooks seconded. Motion carried 5-0.

**Public Comments:**

Kellie West – 115 Collingwood Drive, Pikeville

Inquired on response from GFL in reference to the video of the combining of trash and recyclables. Tim Biggerstaff, Town Manager contacted GFL and informed the supervisor of the complaint. Tim Biggerstaff, Town Manager, was informed if recyclables have been contaminated, they are combined with trash pickup. However, a supervisor from GFL is to be notified by the driver before combining trash and recyclables.

Mrs. West mentioned her concern about the upcoming elections and the need for candidates. Mrs. West also inquired whether family members are eligible to serve on the Board at the same time. Harry Lorello, Town Attorney will research and inform Tim Biggerstaff, Town Manager of his findings.

Commissioner Thomas mentioned the hydraulic fluid leaks on the town's streets. Tim Biggerstaff, Town Manager stated he had reached out to GFL and was informed that the fluid had been reported and they plan to send someone out to power wash the roads.

### **Old Business:**

#### **Eagle Scout Presentation**

Waylon Gardner - Troup 28

Requesting approval from the Board to build 4X6 information board. The information board would consist of a frame, glass doors and would be lockable. The projected completion date is summer 2023.

Commissioner Katsenios made a motion to approve the information board. Commissioner Galloway seconded. Motion carried 5-0.

Dillon Lamb – Troup 14

Requesting approval to replace and paint the bleachers in the park and put a bench at the playground.

Commissioner Thomas made a motion to approve the project of replacing and painting the bleachers and putting a bench at the playground. Commissioner Galloway seconded. Motion carried 5-0.

Final approval of the Eagle Scout projects will be determined by the Eagle Scout leaders.

Chief Rodney Jarman commended Waylon Gardner and Dillon Lamb for their hard work in achieving the title of Eagle Scout.

### **New Business:**

#### **Fire Department Contract**

Tim Biggerstaff, Town Manager presented the Pikeville Pleasant Grove Fire Department Contract. There are no changes in the contract price.

Commissioner Galloway made a motion to adopt the Pikeville Pleasant Grove Fire Department Contract covering the period July 1, 2023, through June 30, 2026. Commissioner Katsenios seconded. Motion carried 5-0.

### **Resolutions for AIA – Water and Wastewater**

Tim Biggerstaff, Town Manager presented Resolutions needing the Boards approval.to formally accept the four grants for the AIA projects.

Commissioner Katsenios made a motion to accept the American Rescue Plan (ARP) offer of \$150,000 to perform an Asset Inventory and Assessment study of the Town's Wastewater System. Commissioner Galloway seconded. Motion carried 5-0.

Commissioner Katsenios made a motion to accept the American Rescue Plan (ARP) funding of \$150,000 to perform an Asset Inventory and Assessment Study of the Town's Water System. Commissioner Galloway seconded. Motion carried 5-0.

Commissioner Katsenios made a motion to accept the American Rescue Plan (ARP) offer of \$506,025 to perform an Asset Inventory and Assessment study for the Town's Wastewater System. Commissioner Galloway seconded. Motion carried 5-0.

Commissioner Katsenios made a motion to accept the American Rescue Plan (ARP) offer of \$74,500.00 to perform a s Asset Inventory and Assessment study for the Town's Water System. Commissioner Galloway seconded. Motion carried 5-0.

### **Town Manager:**

- The Asset Inventory and Assessment work has begun for both water and sewer and that is being done by McDavid and Associates. It will be a lengthy process that they are hoping to complete by late fall or so. If you have any questions on that project, I can either answer or help find the answer for you.
- Update on the two recent meetings we have had in which county regionalization of water and sewer was a topic. First meeting a couple of weeks ago, the engineering firm of CDMSmith sent a team here to town hall to discuss their role, gather feedback from us, and help answer any questions we may have had on the subject. That meeting went well and was interesting. Garrett Johnson, Robert Hooks, and Steve West attended. Garrett and I also attended the quarterly Interlocal Government meeting with all of the officials from county and municipal governments. Although the focus was not specific too regionalization, it became a hot talking point with many of the municipalities strongly in favor of some version of a potential plan. Although on the surface, it doesn't appear like something the town would be interested in, I will dive deeper into gathering as much information as possible and keep the board informed. The CDMSmith engineering firm wants to have plans and options available in May so we will need to be ready to fully

decide whether we want to be part of any potential plans or want to completely opt out.

Commissioner Thomas inquired on what regionalization means for lines and expense. Tim Biggerstaff, Town Manager stated there are no official plans at this time. Commissioner Thomas sees the potential for risk but also sees the opportunity for the town to increase revenue. Mayor Johnston stated the town needs to remain in control of fees and protect the residents.

- Park Rental Agreement/Fees/Time Limits – For group discussion

Mayor Johnston inquired on the town's ability to control vulgar music. Harry Lorello, Town Attorney recommended adding the rule "no explicit content" to the rental agreement. Explicit content will be determined by the town. Also, a hold harmless agreement will be included with the rental agreement.

- Police Radio for Administrative team – Chief Jarman, Wendy, and I have discussed the possibility of adding a police radio to the front desk/admin office to better help communication for staff and citizens.
- Budget projects, issues, concerns, goals from Commissioners – group discussion if needed
- Two issues I was hoping to address this fiscal year was the disabled fire hydrant in front of the park and the pothole at the cemetery entrance. Both will need to be pushed to the next budget year unless we end up with more money than anticipated in the coming months.

Commissioner West recommended adding Cold patch to the hole in the driveway at the cemetery. Commissioner Galloway recommended determining who owns the driveway. Harry Lorello, Town Attorney will research.

Commissioner West inquired on the down cable lines at library. Chief Jarman confirmed the lines were cable and Spectrum was aware of the situation.

Mayor Johnston, inquired on AT&T Fiber was an option. Tim Biggerstaff, Town Manager will research.

Commissioner Katsenios questioned whether grant money could be used for the new fire hydrant. Sheldon Denning requested the old fire hydrant to be donated to the museum.

- Public Works Department Monthly Report for March. Spring Clean Up date will be announced very soon but will be in the first couple of weeks in May. The dump truck was out for repairs but is back in action which is why we had to wait to schedule this year. An announcement will be sent out in the next utility bill. Park restrooms will be opened up on Monday, April 10<sup>th</sup>. An annual department inventory will take place this month. We finally received the sideboy mower that was ordered some time ago. It's main purpose will be to cut the banks of the

lagoons but can and will be utilized in various other places. Replaced 5 water meter boxes throughout town, assisted Cox-Edwards in replacing/repairing a sewer line on Main Street, serviced all of the lawn mowers and put on new blades, and had a somewhat busy month at the cemetery with locating already sold plots as well as people purchasing new plots.

Commissioner West inquired on templates for painting the handicap parking spots. Tim Biggerstaff, Town Manager stated this was originally a police department project and the plan was to use Powell bill funds for the project. Research will be done to confirm if Powell Bill Funds can be used.

Commissioner West inquired on whether anyone stepped forward to obtain a certificate for spraying. Tim Biggerstaff, Town Manager, is in the process of researching the steps for obtaining a certificate.

Mayor Johnston inquired on the progress for storm drain mapping. Mapping is in the process of being completed.

Commissioner West inquired on the cutting of low hanging limbs in the town and cement markers. Tim Biggerstaff, Town Manager questioned ownership of the markers and will follow up on low hanging limbs. Sheldon Denning requested the old markers to be donated to the library.

### **Gary Pittman: Finance**

Property tax collections for current and prior years are less than 20k. There have been two budget amendments made since the last meeting and no departments are over budget. There is a new revenue account named canine account. The account will require a budget amendment made by the board to increase the general fund revenues by 7,500 and increase the police department expenditure budget by 7,500.

Commissioner Katsenios made a motion to make a budget amendment to increase revenue and expenditure in the police department by 7,500. Commissioner West seconded. Motion carried 4-1.

Commissioner Katsenios inquired on the due date of the new budget. The new budget will be adopted by the board at the June meeting.

**Police Report: Chief Rodney Jarman: See Attached**

**Committee Reports: None**

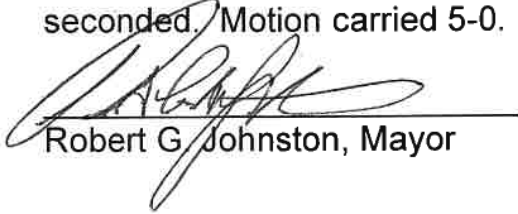
**Commissioners Comments:**

Commissioner Katsenios inquired on how the town handles elections if there are no candidates. Harry Lorello, Town Attorney will research Commissioner Katsenios concern and will also inform the board if multiple family members are allowed to serve on the board.

Robert Johnston, Mayor inquired about holding a special meeting on the park stage. The meeting would be held to inform the town of future plans and grants.

**Adjournment:**

Commissioner Katsenios made a motion to adjourn. Commissioner West seconded. Motion carried 5-0.

  
Robert G Johnston, Mayor

  
Wendy Holland, Town Clerk